



The SWAN Trust
c/o The Horsell Village School
Church Hill, Horsell
Woking, Surrey
GU21 4QQ
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CEO: Elaine Cooper

The SWAN Trust Admissions Policy Consultation for 2024-2025

The SWAN Trust, as the admission authority for all schools within the Multi Academy Trust (MAT), are conducting a full consultation on admission arrangements, including one proposed change for The Oaktree School, within the Trust for September 2024.

The Schools are:

- Barnsbury Primary School and Nursery, Woking, Surrey – no change
- Beaufort Primary School, Woking, Surrey – no change
- The Hermitage School, Woking, Surrey – no change
- The Horsell Village School, Woking, Surrey – no change
- Kingfield Primary School, Woking, Surrey – no change
- The Oaktree School, Woking, Surrey – to reduce Published Admissions Number (PAN) from 90 to 60

Full details of the consultation and the changes being proposed are below. Comments are invited on any aspect of the proposed Admissions Policy for the six schools.

In particular, the proposed changes for the 2024/5 policies are as follows:

The Oaktree School wishes to reduce its PAN from 90 to 60. The Oaktree School educates children aged 4 – 7 years and has a Nursery which takes children from the age of two years old. For entry into Reception during the 2024/25 academic year, The Oaktree School is consulting to reduce our Reception PAN to 60. Our rationale is the number of Reception children who joined The Oaktree School in 2022 is currently 68, and the previous year was 64. Surrey County Council's most recent projections suggest an over-supply of Reception places in the Knaphill/St John area of over 50 in 2023, over 30 in 2024 and over 60 by 2026. In addition, we are also aware that other schools in this area have not managed to fill all their school places. This leads us to conclude that we are unlikely to be in a position where we will reach PAN in the foreseeable future. Therefore, the most cost-effective option for the school at this stage is to reduce our PAN to 60 and run two classes rather than three. This change would then be requested for The Hermitage School in 2027/28 as the new proposed PAN for The Oaktree School reaches the junior school, to ensure all the children at The Oaktree School would be offered a place at The Hermitage School. The Trust will continue reviewing the PAN, and discussing the possibility of bulge classes, if necessary, with Surrey County Council.

Consultation responses should be made in writing no later than 12 noon on Friday 28th January 2023. Anyone wishing to submit their views can email The SWAN Trust at admin@swantrust.co.uk or in writing to Elaine Cooper, CEO, The SWAN Trust, c/o Beaufort Primary School, Kirkland Avenue, Woking, Surrey, GU21 3RG.

After the closing date, responses will then be considered by The SWAN Trust Board of Trustees, who have delegated this responsibility to the SWAN Admissions Committee, and the admissions arrangements determined by no later than 28th February 2023. Once the board has considered all the responses the determined admission arrangements will be placed on the schools and The SWAN Trust's website at www.swantrust.co.uk.

email: admin@swantrust.co.uk

The SWAN Trust is a charitable company limited by guarantee and registered in England and Wales with company number 08622047. The registered office is Church Hill, Horsell, Woking Surrey GU21 4QQ

Our admissions arrangements for **entry into Reception** during the 2024/25 academic year **have had no change, they are:-**

Summary of the Oversubscription criteria (not changed)

	Barnsbury	Beaufort	Hermitage	Horsell	Kingfield	Oaktree
1	LAC/PLAC	LAC/PLAC	LAC/PLAC	LAC/PLAC	LAC/PLAC	LAC/PLAC
2	Exceptional social/medical needs	Exceptional social/medical needs	Exceptional social/medical needs	Exceptional social/medical needs	Exceptional social/medical needs	Exceptional social/medical needs
3	Siblings	Siblings	Siblings	Current siblings at the school	Siblings	Siblings including siblings at The Hermitage School
4	Children of staff at the school	Children of staff at the school	Children of staff at the school	Children of staff at the school	Children of staff at the school	Children of staff at the school
5	Any other children	Any other children	Children attending The Oaktree School	Previous siblings still at the same address	Any other children	Any other children
6			Any other children	Any other children		

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