

Writing Progression Document

The Horsell Village School



	Reception	Year 1	Year 2
Transcription			
Knowledge		<ul style="list-style-type: none"> Name the letters of the alphabet in order. Name the letters of the alphabet. Spell the days of the week. Spell common exception words Spell using letter names to distinguish between alternative spellings of the same sound. Use the spelling rule for adding –s or –es as the plural marker for nouns and the third person singular marker for verbs Use –ing, –ed, –er and –est where no change is needed in the spelling of root words [for example, helping, helped, helper, eating, quicker, quickest] 	<ul style="list-style-type: none"> Learn new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones Learn to spell common exception words. Learn to spell more words with contracted forms. Learn the possessive apostrophe (singular) [for example, the girl's book] distinguishing between homophones and near-homophones.
Skills	<ul style="list-style-type: none"> Spell words by identifying the sounds and then writing the sound with letter/s. 	<p>Spell by :</p> <ul style="list-style-type: none"> words containing each of the 40+ phonemes already taught add prefixes and suffixes: using the prefix un– Write from memory simple sentences dictated by the teacher that include words using the gpcs and common exception words taught so far. Apply simple spelling rules and guidance, as listed in English Appendix 1 	<ul style="list-style-type: none"> Segment spoken words into phonemes and representing these by graphemes, spelling many correctly Add suffixes to spell longer words, including –ment, –ness, –ful, –less, –ly Apply spelling rules and guidance, as listed in in English Appendix 1 Write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation taught so far.
Handwriting			
Knowledge		<ul style="list-style-type: none"> Understand which letters belong to which handwriting 'families' (i.e. Letters that are formed in similar ways) and to practise these. 	<ul style="list-style-type: none"> Understand which letters, when adjacent to one another, are best left unjoined.
Skills	<ul style="list-style-type: none"> Form lower-case and capital letters correctly. (Non – cursive) Develop small motor skills so that they can use a range of tools competently, safely, and confidently. Use their core muscle strength to achieve a good posture when sitting at a table or sitting on the floor. Develop the foundations of a handwriting style which is fast , accurate and efficient. Hold a pencil effectively in preparation for fluent writing – using tripod grip in almost all cases .(ELG) 	<ul style="list-style-type: none"> Sit correctly at a table, holding a pencil comfortably and correctly Begin to form lower-case letters in the correct direction, starting and finishing in the right place (Cursive) Form capital letters Form digits 0-9 	<ul style="list-style-type: none"> Form lower-case letters of the correct size relative to one another Start using some of the diagonal and horizontal strokes needed to join letters. Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters Use spacing between words that reflects the size of the letters

Composition			
Skills	<ul style="list-style-type: none"> • Write short sentences with words with known sound-letter correspondences using a capital letter and full stop. • Re-read what they have written to check that it makes sense. 	<p>write sentences by:</p> <ul style="list-style-type: none"> • saying out loud what they are going to write about • composing a sentence orally before writing it • sequencing sentences to form short narratives • re-reading what they have written to check that it makes sense. • discuss what they have written with the teacher or other pupils • read aloud their writing clearly enough to be heard by their peers and the teacher. 	<p>Develop positive attitudes towards and stamina for writing by:</p> <ul style="list-style-type: none"> • writing narratives about personal experiences and those of others (real and fictional) - writing about real events <ul style="list-style-type: none"> ▪ writing poetry ▪ writing for different purposes <p>Consider what they are going to write before beginning by:</p> <ul style="list-style-type: none"> • planning or saying out loud what they are going to write about • writing down ideas and/or key words, including new vocabulary • encapsulating what they want to say, sentence by sentence <p>Make simple additions, revisions and corrections to their own writing by:</p> <ul style="list-style-type: none"> • evaluating their writing with the teacher and other pupils • re-reading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form • proof-reading to check for errors in spelling, grammar and punctuation [for example, ends of sentences punctuated correctly] • read aloud what they have written with appropriate intonation to make the meaning clear.
Vocabulary, Grammar and Punctuation			
Knowledge		<ul style="list-style-type: none"> • Learn the grammar for year 1 in English Appendix 2 	<ul style="list-style-type: none"> • Learn how to use both familiar and new punctuation correctly (see English Appendix 2), including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted forms and the possessive (singular) <p>Learn how to use:</p> <ul style="list-style-type: none"> • sentences with different forms: statement, question, exclamation, command. • expanded noun phrases to describe and specify [for example, the blue butterfly]

			<ul style="list-style-type: none"> the present and past tenses correctly and consistently including the progressive form. subordination (using when, if, that, or because) and co-ordination (using or, and, or but) the grammar for year 2 in English Appendix 2 some features of written Standard English use and understand the grammatical terminology in English Appendix 2 in discussing their writing.
Skills	<ul style="list-style-type: none"> Write short sentences with words with known sound-letter correspondences using a capital letter and full stop. 	<ul style="list-style-type: none"> Leave spaces between words Join words and joining clauses using and. Punctuate sentences using a capital letter and a full stop, question mark or exclamation mark. Use a capital letter for names of people, places, the days of the week, and the personal pronoun 'I'. Use the grammatical terminology in English Appendix 2 in discussing their writing. 	